



**MOBA-World Habitat
Cooperative Housing Development Grant**

Call for Projects (2022)

Launched on January 20, 2022

Proposals due by February 15, 2022

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1. Call for Proposals 2022

The European Cooperative Society MOBA Housing SCE (MOBA), together with World Habitat (Financier), works on opening up new possibilities of housing for a wide range of people who currently cannot afford to buy an apartment, or have troubles accessing affordable rent due to underdeveloped affordable or not for profit housing supply. The MOBA-World Habitat Cooperative Housing Development Grant (MWH Grant) has a special focus on the novel housing cooperative approach in Central and South-Eastern Europe and **provides non-refundable support to full MOBA members.**

The MWH Grant aims to support and empower cooperative housing initiatives by improving access to:

1. Knowledge

- Providing education and know how around cooperative housing to project leaders, future residents or other relevant stakeholders (funders, local partners, etc.) to ensure advancement of cooperative housing project
- Developing tools that enable the establishment or furthering of cooperative housing
- Strengthening international cooperation and solidarity to build up the knowledge for country projects

2. Land

- Securing and or purchasing a piece of land (or working towards this)
- Securing a partnership that can enable access to land or funding

3. Finance

- Developing and implementing financial strategies
- Securing a partnership that can enable access to real estate or financing

4. Policy and Legal matters

- Developing policy or legal processes relating to cooperative housing
- Advocating and securing the adoption of policy or legal processes relating to cooperative housing

5. Technical and Environmental matters

- Advancing on design and technical features for housing development
- Developing sustainable low-carbon housing development solutions

Priority Areas

- Cooperative Housing
- Non-speculative community housing models
- Housing as a human right



Available Funds

In 2022, jointly there is 20.000 EUR available to fund projects. At maximum, five projects will be funded. Each applicant may apply for funding within the scope of 2.000 and 4.000 EUR. If any funds remain, they may be meaningfully distributed among accepted projects. If this wont be possible, the funds will be put towards funding collective capacity building activities of MOBA SCE and its members.

Up to 100% of costs incurred may be covered by the Grant. Other sources may complement the project costs.

Exceptionally, applicants may apply for a higher (than 4.000 EUR) funding volume of up to the total of 8.000 EUR. However, the applicant is required to show a direct and significant impact that the additional funding would make to the expected project outputs. Only projects with a score of 45 points or above will be considered for a higher funding volume.

Funded activities

- Development of any part of the cooperative housing model (e.g., legal, technical, etc.)
- Advocacy on local, regional, or national level (e.g., push for legislation)
- Capacity building (e.g., training, coordination/management)
- Community building and participatory planning (e.g., activities with future residents)
- Designing housing cooperative features (e.g., architectural plans)
- Developing approaches to low-carbon housing development (environmental strategies or policy, integrating environmental design features)
- Contributing to purchasing property (e.g., work to identify potential properties, paying a deposit on real estate)
- Promotion and marketing (with a specific objective e.g., attract residents)
- Contracting external expertise to fulfil any of the activities above (or for specific expertise, eg., in legal and financial domains)

Justified costs

- Work hours
- Travel and accommodation
- External services (contracting)
- Material costs
- Operational costs (a maximum of 15% of the total grant amount)

Who can apply?

All **full members** of the MOBA Housing SCE, which are:

- Initiatives or cooperatives that are working on development of non-speculative housing models, and
- Legal entities with a not-for-profit status or cooperatives.



Applicants may apply individually or as a consortium of two organisations or more. All applicants within the consortium have to meet the criteria set for individual applicants.

Application deadline

Proposals are to be submitted by February 15, 2022 in digital form to info@moba.coop.

Funding period and reporting

Project activities and results shall be completed by the end of October 2022. The deadline for submitting the final report is October 31, 2022. It is obligatory to use the reporting template provided in the funding contract. The report shall be submitted to: info@moba.coop.

Reporting includes the carbon footprint created through the implementation of the project or the impact on the carbon footprint by the project outputs. A carbon reporting template will be provided to the grantees.

Changes to planned project activities and outputs

Significant changes made to the planned project objectives and outputs, as defined in the Project Application, shall be in written form communicated to the MWH Grant Committee and approved.

Special conditions

All beneficiaries are required to attend at least one development or capacity building workshop organised by MOBA, as well as participate in at least one of the MOBA's working groups on a regular basis.

During 2022, beneficiaries should also provide content related to their project or its findings (i.e. blog post, photo-blog, video, etc.) for the MOBA website.

Selection procedure

Following the project application deadline, there will be a collaborative review process by the MWH Grant Committee (including delegates from each MOBA full member and World Habitat). Besides checking whether the proposed project meets all the necessary criteria, the reviewing team will discuss how projects could be improved, will provide feedback, and together decide on applications to be approved. The Committee may also propose a different grant sum to projects.

The Financier holds the right to give final confirmation on approval or rejection of the projects. Selection procedure will be completed within two weeks after the application deadline.

Transfer of Funds

MOBA will transfer the total sum of the grant awarded to the grantee within two weeks days of signing the contract.



2. Project Application Form

Instructions on writing the application

Before filling in the application, make sure to read the Call for Proposals.

1. Fill in all the required fields and make sure to follow the guidelines on the length of text.
2. The application has to be written in English.
3. The application should be typed. All handwritten applications will be rejected.
4. Write in a short and concise manner.
5. Provide clear answers and explanations.
6. You do not need to sign the application.

Basic project information and summary

Application number:	<i>Filled in by the Grant Manager</i>
MOBA member proposing the project, and country:	
Project title:	<i>Please include the English language title</i>
Requested grant:	
<p>Brief recap of issues addressed through this grant:</p> <p><i>Why is this project important?</i></p> <p><i>Which challenges or opportunities is it addressing?</i></p> <p><i>(up to 1000 characters without space)</i></p> <p><i>Keep in mind that this part of the application might be publicly published.</i></p>	
<p>Brief outline of planned activities and outputs:</p> <p><i>(up to 800 characters without space)</i></p>	
<p>Brief outline of how the grant will help deliver the aim of the grant (i.e. support the development of housing)</p> <p><i>(up to 800 characters without space)</i></p>	<i>In particular please highlight how it enables the development of cooperative housing through access to Knowledge, Land, Finance, and/or advancements on Policy, Legal, Technical or Environmental matters.</i>
Project period:	
<p>Geographic scope of the project:</p> <p><i>(International, national, regional, municipal)</i></p>	

Information on the Project Applicant

Applicant organisation:	
Address:	
VAT/Registry number	
IBAN: <i>with bank name and address</i>	
Contact Person:	
Responsible Person	<i>Please provide the name of the person authorised to sign contracts</i>
Contact information: <i>email and phone number</i>	

Presenting the project

Please do not exceed a two-page limit.

Defining the challenges/opportunities <i>Provide a clear description of a current challenge/opportunity (in the development of your broader initiative) that you are addressing with this particular project.</i>
Defining the proposed solutions <i>Write what kind of solutions you imagine will help address the before mentioned challenges/opportunities. Define the specific progress/change/impact that this project will bring.</i>
Project implementation <i>Describe which goals this project will pursue, what are the expected results and which activities are to be carried out in order to achieve the results. If this project includes project partners or certain activities will be outsourced, please provide details on that.</i>

Added value and project sustainability

What will be the added value of this project and how will it contribute towards the overall activities and objectives of your organisation? What tangible results (outcomes) are you hoping to achieve with the activities described here?

Output Timetable

Please provide a short timetable summary with activities and outputs in a simple and linear form.

Budget outline

Please specify the use and distribution of the funds. For each line, provide an item, description and cost. Also, provide the total sum and specify any own or other complementary funds to this Grant in order to reach the main project objectives.

Complementary funding

Please clarify if you will use the MWH Grant to complement existing funding and how?

3. Final Report Template

The Final report is due by October 31, 2022.

MOBA Member carrying out the project, and country	
Overall funds received and spent	
Brief recap of the activities carried out through the grant	
Description of the results achieved, and how these have contributed to delivering the aim of the grant (i.e. support the development of housing)	<i>In particular, please highlight how it enables the development of cooperative housing through access to Knowledge, Land, Finance, and/or advancements on Policy, Legal, Technical or Environmental matters.</i>
Lessons learned throughout the project delivery	
Plans after the end of the grant	
(Optional) Any additional comment, e.g. obstacles encountered, experience as a grantee, etc	

4. Criteria for the Evaluation and Assessment of Applications

EXCLUSION CRITERION <i>compatibility with the Call and basic eligibility criteria</i>		Assessment of the application	
1.	<i>The project IS compatible</i>	The application shall be assessed	
2.	<i>The project is NOT compatible</i>	The application shall be excluded	

CRITERIA	DESCRIPTION OF THE CRITERIA	Max. points (50)
1. THE QUALITY OF THE PROJECT PLAN		20
<i>Coherence of the project</i>	Does the project represent a coherent, complete whole in terms of its content and activities, or is it merely a sum of different activities grouped under the same name?	5
<i>Clarity of the description of the project content and activities</i>	Are the aims and the objectives of the project clear, and well-defined, do they clearly and concretely derive from the content of the proposed project?	5
<i>Justification of the project and clear understanding of the challenge</i>	Is the project adequately justified in terms of its content, does it demonstrate an understanding of the challenge addressed?	5
<i>Project timetable</i>	Has the applicant set an appropriate timetable for the activities and outputs?	5
1. THE FINANCIAL PLAN AND FINANCIAL EFFICIENCY OF THE PROJECT		10
<i>Structure, clarity, and justification of the financial plan</i>	Is the financial plan transparent, justified in detail, clear, and covering the costs of the activities envisaged to be financed?	5
<i>Financial efficiency of the project</i>	To what extent is the proposed project idea cost-effective in terms of the ratio between the funds requested and the expected results?	5
2. MEETING MWH GRANT OBJECTIVES		10
<i>Relevance of the project in relation to the objectives of the Call</i>	To what extent will the project contribute to the objectives of the Call: advancing housing cooperatives in Central and South-Eastern Europe and supporting the development of housing for a wide range of people who currently cannot afford to buy or rent a home?	10
3. SUSTAINABILITY		10
<i>Sustainable impact of the project for the applicant and the wider context</i>	To what extent will the project contribute to addressing the specific challenges faced by the applicant and/or to what extent will it address challenges faced by members of the MOBA network and other organisations and initiatives?	5
<i>Availability of the project results to members of the MOBA network and other organisations and initiatives</i>	Will the results of the project be made freely available after the project has ended?	5